

Part-time Elementary Paraprofessional

Principal Duties and Responsibilities

- Be a role model for the students
- Assist classroom teachers with student learning
- Perform duties asked by the teacher
- Tasks may include small group instruction, student supervision, one-on-one instruction, cleaning, supervising lunch and recess, and walking students to classes/specials/extended care.
- Open to building positive and supportive relationships with co-workers and school families

Requirements

Knowledge, Skills, and Abilities

- Christian role model
- High level of professionalism
- High degree of multi-tasking and time management capability
- Working understanding of the Catholic Church or willingness to learn
- Positive and collaborative attitude
- Self-motivated
- Able to follow directions and receive supportive feedback

Education and Experience

- High School Diploma or higher education
- Previous experience in working with children is preferred but not required
- Safe Environment trained or willing to complete the course

Please send a cover letter and resume to Angie Whitfield at awhitfield@allsaintscs.org